

REAL ESTATE APPRAISER BOARD

AGENDA

**Tuesday, February 24, 2009 - 10:00 AM
Conference Room 2nd Floor**

**Department of Professional and Occupational Regulation
Perimeter Center, Suite 200
9960 Mayland Drive
Richmond, Virginia 23233**

I. CALL TO ORDER

II. ADMINISTRATIVE MATTERS

1. Approval of Agenda
2. Approval of Minutes:
 - A. November 18, 2008, Board Meeting
 - B. December 12, 2008, IFF Conference
 - C. December 16, 2008, IFF Conference
 - D. January 13, 2009, IFF Conference

III. PUBLIC COMMENT PERIOD**

IV. COMPLIANCE AND INVESTIGATIONS DIVISION CASES

3. File Number 2009-02188 – Robert Garrett
IFF by Miller – Licensing
4. File Number 2009-01564 – John Murdy
IFF by Miller – Licensing
5. File Number 2008-04847 – Theresa J. Elder
Pre-IFF Consent Order by James – Disciplinary
6. File Number 2008-04328 – Martin C. Cho
IFF by Miller & Pruitt – Disciplinary
7. File Number 2007-03461 – Sherry S. Kelly Ivey
IFF by Miller & Pruitt – Disciplinary
8. File Number 2007-04542 – Sherry S. Kelly Ivey
IFF by Miller – Disciplinary

9. File Number 2009-00556 – James Manley Mattson
Pre-IFF Consent Order by Pruitt – Disciplinary
10. File Number 2008-00389 – Vicky A. Trang
Pre-IFF Consent Order by Turner – Disciplinary
11. File Number 2008-03090 – Stephen M. Smith
Pre-IFF Consent Order by Quigley – Disciplinary
12. File Number 2008-04487 – Stephen M. Smith
Pre-IFF Consent Order by Quigley – Disciplinary
13. File Number 2008-01472 – Janine R. Leonard
Pre-IFF by Quigley – Disciplinary
14. File Number 2009-00106 – Thu Anh Nguyen
Pre-IFF Consent Order by Quigley – Disciplinary
15. File Number 2008-00326 – Long Xuan Ngo
Pre-IFF Consent Order by Quigley – Disciplinary

V. ADMINISTRATIVE ISSUES

- Exam RFP
- Board Member Training

VI. OLD BUSINESS

- Letter to Appraisers regarding submitting reports electronically

VII. NEW BUSINESS

VIII. OTHER BUSINESS

IX. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS

X. ADJOURN

NEXT MEETING SCHEDULED FOR TUESDAY, MAY 6, 2009

**** 5-minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files. No other public comment will be accepted by the Board during the meeting**

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2039 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.